

# **STARK COUNTY COMBINED BOARD OF HEALTH**

**April 10, 2024**

The regular meeting of the Stark County Combined Board of Health was called to order by Jennifer Kungle, at 8:00 am. Members in attendance were:

David Benner      Phil Francis      Jennifer Kungle

Terrence Seeberger      David Thorley      Ben Wheeler

A motion was made by David Thorley, seconded by David Benner, that the minutes of the March 13, 2024, meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

## **FINANCIAL**

A motion was made by David Benner seconded by David Thorley, that the following resolution authorizing payment of vouchers for March 2024 be approved as seen in the attachments.

## **RESOLUTION**

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

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SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: May 8, 2024, by the STARK COUNTY COMBINED BOARD OF HEALTH

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With one abstention, the voice vote was unanimous and the motion passed.

## RESOLUTION

It was moved by, David Benner seconded by David Thorley, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of April 10 and 24, 2024, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965 and 966. The voice vote was unanimous and the motion passed.

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The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted May 8, 2024, by the Board of Health, Stark County Combined General Health District.

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PRESIDENT

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SECRETARY

A motion was made by David Thorley, seconded by David Benner, authorizing the reimbursement of personnel items for the month of March 2024. The voice vote was unanimous and the motion passed.

A motion was made by David Thorley, seconded by David Benner, authorizing the Transfer of Appropriations. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by David Benner, seconded by Phil Francis, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by David Benner to approve the increase of the Mosquito Spraying contracts to \$52.00 per mile (the current rate is \$48.00 per mile). The new rate will account for the increase in chemical and fuel costs. The voice vote was unanimous and the motion passed.

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## **PERSONNEL**

A motion was made by David Thorley, seconded by David Benner to acknowledge the letter of resignation of Dina Beachy (Nursing Services) and grant permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Phil Francis to acknowledge the letter of resignation of Tera Zinn (Administration and Support) and grant permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by David Benner to grant approval for the addition of a new Grant Support Specialist position within Administration and Support Services, Health Promotion and Planning in accordance with the Workforce Development Grant issued by the Center for Disease Control and Prevention through the Ohio Department of Health. Rationale for the additional position was provided in the Administration and Support Services Board Report. The voice vote was unanimous and the motion passed.

## **BOARD OF HEALTH CONTINUING EDUCATION**

Todd Paulus, Environmental Health Manager, presented on the Sanitary Sewer Hook-Up Process.

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## **REPORTS**

Amanda Uhler, Director of Nursing Services, presented the **NURSING REPORT**, seen in the attachment labeled Nursing Service Board Notes.

Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, reported she continues to work on a large volume of cases involving sanitary sewer hookups.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT**, seen in the attachment labeled Environmental Health Notes.

## **VARIANCES**

There were no variances for the month.

## **OLD BUSINESS**

There was no Old Business for the month.

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## **NEW BUSINESS**

A motion was made by David Benner, seconded by David Thorley to grant approval to the Homeowners who have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

A motion was made by David Thorley, seconded by David Benner to grant approval for the Health Commissioner to enter into an agreement with the following entities in accordance with their specific grant program and funding amount, through the Ohio Department of Health (unless otherwise noted):

- Carroll County Combined General Health District; FY24 Reproductive Health and Wellness Grant addendum (CIAG mini-grant); \$2,826.25 (total of \$45,326.25).

This agreement is on the standard template issued by the Stark County Health Department and has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

## **EXECUTIVE SESSION**

There was no Executive Session for the month.

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## **BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS**

### **HEALTH COMMISSIONER'S COMMENTS**

Mr. Norris and several Health Department Staff will be meeting with the Budget Commission today, April 10, 2024, at 2:00 p.m.

Mr. Norris requested an all-staff, all-day out of the office training on September 6, 2024. The meeting will be held at RG Drage, potential training topics include Environmental Resiliency, Ethics, Run Hide Fight, and the Working Genius.

SCHD received the Mosquito Grant from the EPA for \$23,563.

To celebrate our reaccreditation, SCHD is planning a reaccreditation celebration. Finalized details will be forwarded to the Board Members.

The adjacent business space to the Stark County Health Department will be available in December 2024. Mr. Norris asked the Board Members for their thoughts on exploring the additional cost and possibly moving the Nursing clinic to the first floor.

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## **ADJOURNMENT**

Being no further business, the meeting was adjourned at 9:37 am, with the next regular meeting scheduled for Wednesday, May 8, 2024, at 8:00 a.m. at the Stark County Health Department.

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PRESIDENT

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SECRETARY